



GNY/29/2024/281

25th June 2024

Invitation for Quotation

Sir/Madam,

You are invited to submit a quotation for the hire of a vehicle preferably Hyundai Creta or equivalent as per the following terms and conditions:

1. The vehicle will be used as a pool vehicle at the GNY office in Thimphu and mostly for local use.
2. The rate shall be quoted as a monthly lump sum amount **WITHOUT** a driver. GNY will assign a dedicated driver.
3. Fuel expenses shall be borne by GNY.
4. The owner shall be responsible for all other expenses including regular maintenance from wear and tear, renewal of documents, and vehicle insurance.
5. In case of damages due to negligence of GNY, the company shall be responsible for the repair;
6. The vehicle vintage should be less than 6 years (2018 model and later);
7. The vehicle shall be hired for 12 months with effect from 1st July 2024;

A sealed quotation must be submitted to GNY Office located at Level 5, Namgyel Khangzang Building, Simtokha, latest by **12:00 Noon on 29th June 2024 (Saturday)**. Price should be quoted in Ngultrum including all applicable taxes.



Submission of Quotation

Sir/Madam,

Please find below our/my quotation for hire of a vehicle considering the
aforementioned terms and conditions:

Vehicle Type	Details (Make, Model, Year)	Duration	Rate per month (Nu)
		12 months	

Name:

Sign and Date:

Documents Required to be submitted along with the quotation:

1. Vehicle Registration Certificate;
2. Valid Road Worthiness Certificate;
3. Valid Insurance Policy; and
4. Valid CID Card Copy (if owner is individual) or License Copy (If owner is a company).